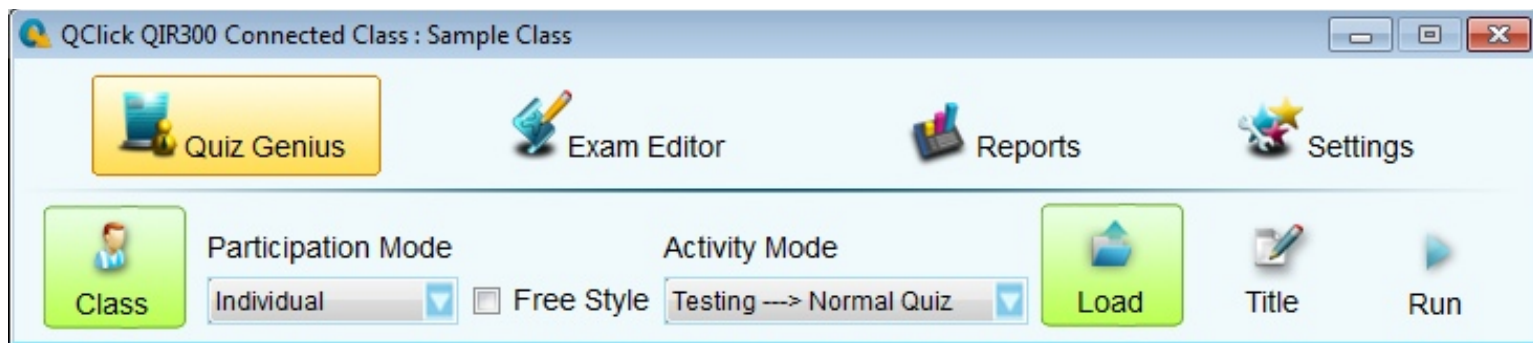


Click Quick Guide

This Quick Guide is your introduction to the QIR300 audience response system.



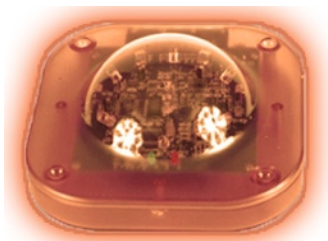
1. Remotes and Receiver



1a.

1b.

1. Load two “AAA” batteries into the (1a.) Student and (1b.) Instructor remotes. Press any button to illuminate the green light.




1c.

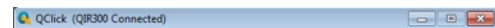
2. Start the Software



1. Use the CD or <http://www.qomo.com/FileList.aspx?FileType=1> and click the appropriate link to extract and download the latest software version.

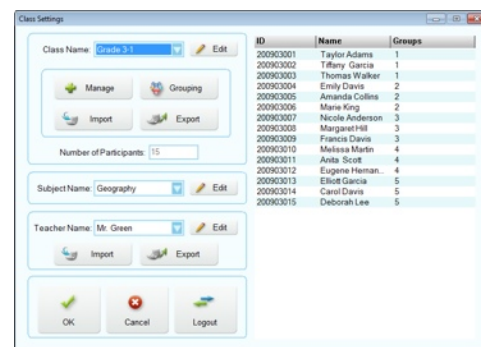
2. With the (1c.) USB dongle plugged in, double-click the  icon to launch the program.



3. Enter the default username and password, both are “qomo.” Note: Canceling this function launches the “Read-Only” version.



4. The QClick toolbar will appear and read, “QIR300 CONNECTED.” If the toolbar reads “QIR300 NO HOST,” re-insert the USB dongle.

3. Setup a Class




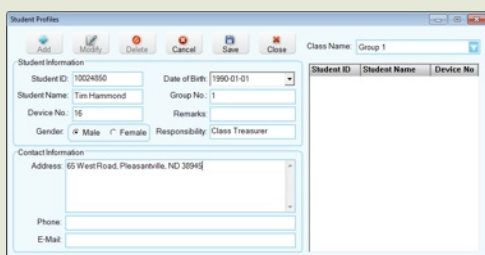
1. Click the **Class** icon  under the **Quiz Genius** tab. Click the **Edit** button  next to the **Class Name** field. Select the Add option and enter your class name. Click **Add** and the **Student Settings** window will appear.

2. The **Student Portfolio** window will appear and prompt you to select a method of adding students.

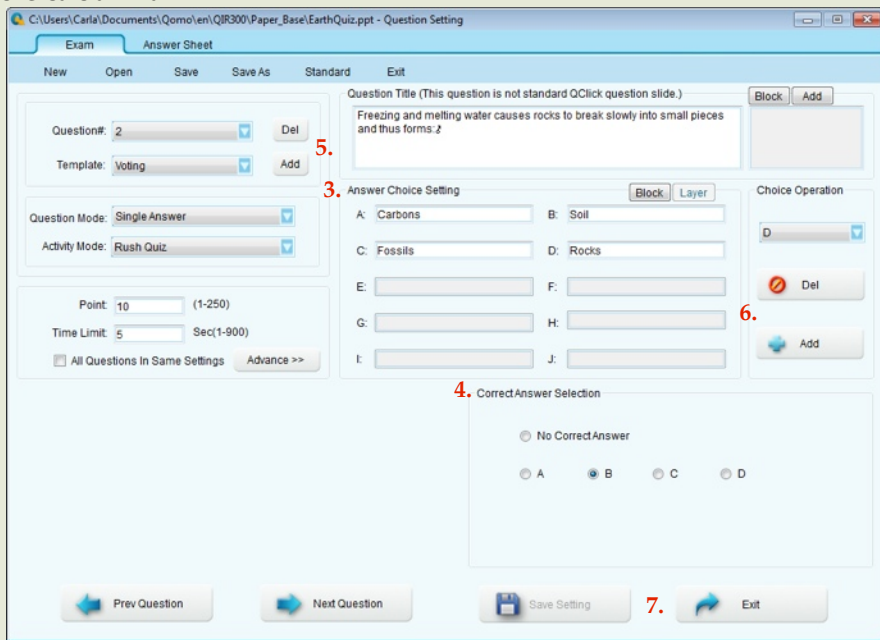
Add Students

1. When adding new students, enter the **Student ID**, **Name**, and **Device Number** found on the back of the remote, and any additional information. Click **Save** after each student’s profile has been updated.

2. Click **Close** to exit the class setup. The class setup, the **Class** icon  will be green showing that the class has been loaded. *If the icon is not green, the class is not loaded properly.



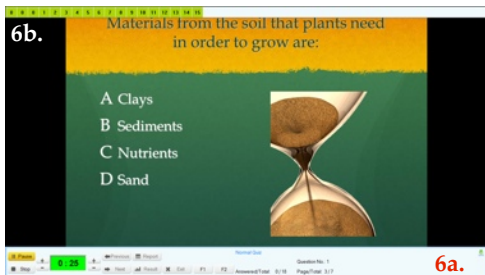
5. Create an Exam



1. On the QClick toolbar, click the **Exam Editor** icon.
2. Then click the **Setup** icon and select the **Exam** tab.
3. The (3.) **Question Setup** window will appear. Under the **Exam** tab, fill in your questions and answer options.
4. Choose an answer under (4.) **Correct Answer Selection**
5. In order to add a new question, click the (5.) **Add** button in the top left corner of the window in the **Question #** box.
6. To add or delete the number of answer options, click **Add** or **Delete** on the right side of the window in the (6.) **Option Operation** box.
7. Click (7.) **Save Setting** when fields are complete, save the exam when prompted, and click **Exit**.

Note: This is still a PowerPoint file, after Setup you may enhance your design by using standard PowerPoint tools.

6. Run a Quiz

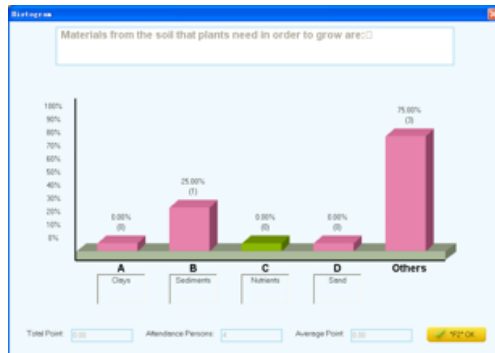


1. The **Load** icon must be green to run an exam.
2. On the QClick toolbar under **Quiz Genius**, click the **Run** icon to begin the quiz.

3. A (6a.) menu will appear along the bottom of the screen from which you can operate your exam. At the top of the screen a (6b.) list of student registration numbers will appear.

4. Start any question by clicking the **Play** button, ending the timer by clicking the **Stop** button, and scrolling through questions with the arrow keys.

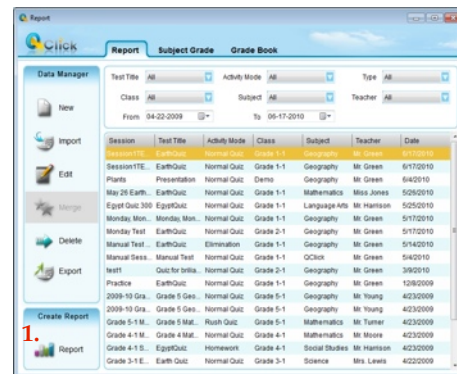
7. View Results



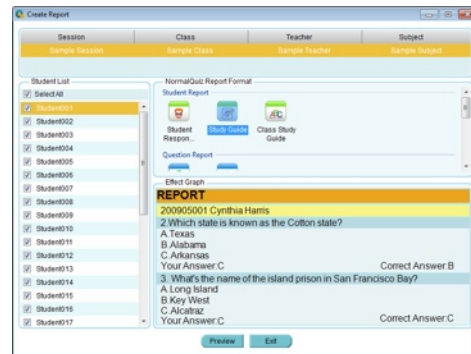
1. During an exam, instantly view the students' results after each question by pressing the **Report** icon or **Result**.

Correct Answer	C	Name	Response	Correct Answer	Name	Response
260901013	JOB Hernandez					
260901003	Yolaine Taylor					
260901009	Flavence Hall					
260901012	Iris White					
9074021	Null					
260901015	Jacelin Perez					
901	Null					
260901001	Bonny Garcia					
260901002	Willy Nelson					
260901004	Spook Jackson					
260901007	Kyle Anderson					
123456789	Annie Perez		C			
123456789	Dena Utah A					
260901016	Willy Pineda		B			
260901005	Zabrina Campbell					
260901006	Marissa Rodriguez					
260901008	Lauren Brown					
260901014	Rita Jandberg					
260901011	Esther Harris					
260901014	Joseph Taylor					
90750421	Thomas Adams					

7. Generate Reports



1. After saving an exam session, go to the **Reports** icon to open the **Reports** window. Select the appropriate test or exam file and click on the **Report** icon in the (1.) **Create Report** box.



2. In this new window, you can view and create various reports of your students' performance. All reports can be printed, exported, and saved.